

February 8, 2022

  KEC

The Dallas County Board of Supervisors met in regular session pursuant to board rules with Chairman Mark Hanson, Supervisor Brad Golightly and Supervisor Kim Chapman present. Others present: Chuck Sinnard – DC Attorney, Rob Tietz – Operations Director, Beth Deardorff – Human Resources Director, Todd Noah – IS Director, Melinda Harney – Administrative Coordinator, Julia Helm – DC Auditor, Al Miller - DC Engineer, Mike Wallace – Conservation Director, Cindy Kisting – Recorder’s Office, Mitch Hambleton – DC Treasurer, Summer Portzen – Treasurer Tax Administrator, ReNae Arnold, Jim Miller, Rick Arnold, Josh Fleming, and Dustin Teays– Raccoon Valley Radio.

Item 1: Call to Order - Chairman Hanson called the meeting to order at 9:00 a.m.

Item 2: Approve Agenda - Motion by Golightly and seconded by Chapman to approve the agenda as presented. All ayes. Motion carried.

Item 3: Pledge of Allegiance

Item 4: Open Forum – Tom Miller, Josh Fleming and Rick Arnold from the Waukee Betterment Foundation were at the Board meeting to thank Dallas County for their \$40,000 pledge to the all-inclusive area of the new Triumph Park.

Item 5: Consent Agenda

- A) Expense Claims Paid on 2/4/2022
- B) Manure Management Reports
Brandon Burger, Van Meter Twp
Dan & Linda Brewer, Grant Twp
- C) Liquor License Renewal
Timberline Campground

Motion by Chapman and seconded by Golightly to approve the consent agenda. All ayes. Motion carried.

Item 6: Disc/Action Re: Supervisors Minutes from 02/01/2022

Motion by Golightly and seconded by Chapman to approve the 02/01/2022 minutes as presented. All ayes. Motion carried.

Item 7: Disc/Action Re: Payroll Change Notices

Beth Deardorff presented the following payroll change notices:

EMS – Kimberly Drewry resign as of August 16, 2021

- Request to fill the open part-time Medical Examiner

Sheriff – payroll change pursuant to union contract Susan Maffin from \$1658.40 to \$1724.80

- payroll change pursuant to union contract Becky Moser from \$1658.40 to \$1724.80

Motion by Chapman and seconded by Golightly to approve the payroll changes as presented. All ayes. Motion carried.

Item 8: Disc/Action Re: Treasurer’s Office

- A) County Investment Policy

Summer Portzen, Tax Administrator, presented the changes to the County Investment Policy. Hambleton discussed adding procedures for notifying funds managers of changes in office personnel.

Motion by Chapman to approve Dallas County Investment Policy as amended on 2/8/2022.

Golightly seconded the motion for discussion. Then there was a discussion of the policy verbiage. The question was called. All ayes. Motion carried.

- B) Cancellation of Prior Year Outstanding Checks

Motion by Golightly to receive and file the Treasurer Report of the cancellation of prior year outstanding checks.

Chapman seconded the motion for discussion. There were questions about the procedure, then after reviewing an Iowa Code Section the question was called. All ayes. Motion carried.

Item 9: Disc/Action Re: Mickelson Farm Land Lease

Golightly said that this is an area around the Wetland Bank. There are three fields consisting of 68.82 acres. The agreement is from March 1, 2022 through December 31, 2022. Chapman asked if any of the fields to be rented where part of the Wetland Bank expansion. Golightly said he would talk to Mike Wallace to see what specific area could be used for the Wetland Bank expansion and if there needs to be more discussion with the tenant.

Item 10: Disc/Action Re: Secondary Roads

- A) Resolution 2022-0015 Truck Purchase

Motion by Golightly and seconded by Chapman to approve Resolution 2022-0015. All ayes. Motion carried.

RESOLUTION 2022-0015

WHEREAS, The Secondary Road Department requires two additional Day Cab Trucks to pull a flatbed trailer and a belly dump trailer and the Department has solicited bids from four responsive vendors:

Housby Mack – Des Moines, Iowa

Mack Pinnacle 64T Day Cab– 2 Each \$137,420.00 = \$274,840.00

Truck Center Companies – Altoona, Iowa
Western Star 49X Day Cab – 2 Each \$141,595.00 = \$283,190.00

Peterbilt of Des Moines – Altoona, Iowa
Peterbilt Model 567 Day Cab – 2 Each \$159,620 = \$319,240.00

MHC Kenworth – Des Moines, Iowa
Kenworth T880 Day Cab – 2 Each \$206,500.00 = \$413,000.00

WHEREAS, the Mack Pinnacle 64T Day Cab meets the specifications and the Department recommends acceptance of the bid from Housby Mack;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the Department to purchase two Pinnacle 64T Day Cab Trucks from Housby Mack and authorizes the Chairman to sign the contract, warranty and associated documentation.

AYE **NAY**
Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

Dated this 8th day of February, 2022
ATTEST: Julia Helm, Dallas County Auditor

B) Resolution 2022-0018 Trailer Purchase
Motion by Golightly and seconded by Chapman to approve Resolution 2022-0018 as presented and include an amount up to \$6000 between the two trailers for tarps and mechanism to control tarp. All ayes. Motion carried.

RESOLUTION 2022-0018

WHEREAS, two new Bottom Dump Trailers are scheduled for purchase and the Secondary Road Department has solicited bids from four responsive vendors:

Erickson Trucks -n- Parts – Jackson, Minnesota
2022 Renegade 46’6” Tri-Axle Cross Gate Bottom Dump Trailer 2 Each at \$64,050.00 = \$128,100.00

Iowa Trailer Manufacturing Co., LLC – Storm Lake, Iowa
2022 46’6” ITM Bottom Dump Cross Gate Trailer
2 Each at \$66,510.00 = \$133,020.00

Jim Hawk Truck Trailers Inc. – Altoona, Iowa
2022 Construction Trailer Specialists – 46’6” Cross Gate Bottom Dump Trailer – 2 Each at \$67,600.00 = \$135,200.00

Ziegler CAT – Altoona, Iowa
2022 Trail King – TKBDD – 46 Advantage Series Switch Gate Bottom Dump Trailer - 2 Each at \$79,640.00 = \$159,280.00

WHEREAS, the Erickson Trucks -n- Parts Renegade Bottom Dump Cross Gate Trailers meet the specifications required to perform the intended maintenance activities of the Department and the Department recommends acceptance of the bid from Erickson Trucks -n- Parts;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the Department to purchase two 46’ 6” Renegade Bottom Dump Cross Gate Trailers from Erickson Trucks -n- Parts and authorizes the Chairman to sign the contract, warranty and associated documentation.

AYE **NAY**
Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

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C) Resolution 2022-001²⁴~~8~~ Road Drag Purchase
Motion by Chapman and seconded by Golightly to approve Resolution 2022-001²⁴~~7~~. All ayes. Motion carried.

RESOLUTION 2022-001²⁴~~8~~

WHEREAS, a new road drag has been determined to be a cost-effective way to increase productivity of the department, and the Department has solicited a bid from one vendor for this proprietary piece of equipment:

Road Groom Manufacturing, Grundy Center, Iowa

11' Road Groom with Carbide Teeth = \$19,996.00

WHEREAS, the 11' Road Groom meets the needs of the Department, and the Department recommends acceptance of the proposal from Road Groom Manufacturing;

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors authorizes the Department to purchase the 11' Road Groom from Road Groom Manufacturing and authorizes the Chair to sign the contract and associated documentation.

AYE	NAY
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Brad Golightly, Member	
Kim Chapman, Member	

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Item 11: Disc/Action Re: Nutritional Program Memorandum of Understanding
Aging Resources - congregate and home delivered meal programs within Dallas County
Motion by Chapman to approve the Memorandum of Understand with Aging Resources and Dallas County and authorize the chair to sign.
Golightly seconded for discussion. Golightly said that the dates on the MOU were incorrect.
Chapman withdrew his motion and Golightly withdrew his second. Tietz said he would talk with Aging Resources and then bring this item back to the Board.

Item 12: Disc/Action Re: Resolution 2022-0022 Purchase Agreements & Conveyance of County Owned Property
Motion by Chapman and seconded by Golightly to approve Resolution 2022-0022. All ayes. Motion carried.

RESOLUTION 2022-0022

WHEREAS, the Board of Supervisors of Dallas County previously resolved, after public hearing, to engage in direct negotiations with Kevin and Susan Gillett for the exchange and transfer of property owned by the Gilletts for property owned by the County; and

WHEREAS, negotiations have been concluded and an agreement has been reached to complete a one for one exchange of the properties between Dallas County and the Gilletts for the following respective properties:

A commercial shop building on Greene Street, Adel, IA Tax Parcel #1132203001 and legally described as Lots Three (3) and Four (4) of Block One (1) Greene's Addition to Town of Adel, Dallas County, Iowa, and

118 Nile Kinnick Drive North, Tax Parcel #1129451002, and 120 Nile Kinnick Drive North, Tax Parcel #1129451001

WHEREAS, the Board of Supervisors of Dallas County pursuant to Iowa Code Section 331.361 has held a public hearing on the proposed transfer and has now accepted the terms of transfer as contained in the Purchase Agreements for said properties.

NOW THEREFORE BE IT RESOLVED by the Dallas County Board of Supervisors that the aforementioned Purchase Agreements are approved and the Board authorizes the Chair to sign the Purchase Agreements on behalf of the County. Further, that the deed for the property to be conveyed by the County has been approved by the Board, and the Board authorizes the Chair to sign the deed on behalf of the County. The deed is to be delivered to the respective buyer upon payment of the purchase price, so that the buyer may record the deed and take possession of said property.

AYE	NAY
Mark A. Hanson, Chairman	
Brad Golightly, Member	
Kim Chapman, Member	

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Item 13: Disc/Action Re: Board Appointments
Resolution 2022-0023 Colfax Township Trustee
Motion by Golightly and seconded by Chapman to approve the Resolution 2022-0023. All ayes. Motion carried.

RESOLUTION 2022-0023

BE AND IT IS HEREBY RESOLVED that the Dallas County Board of Supervisors appoint the following Township Trustee to fulfill a township trustee vacancy.

COLFAX	TERM EXPIRES:
Carroll Snyder	December 2022

28112 I Ave
Adel, IA 50003

AYE
Mark A. Hanson, Chairman
Brad Golightly, Member
Kim Chapman, Member

NAY

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Item 14: Disc/Action Re: Set Time & Date for Public Hearing Total Maximum Property Tax Dollars Certified for Levy for General & Rural County Services

Motion by Chapman and seconded by Golightly to set time and date for the Public Hearing on Total Maximum Property Tax Dollars Certified for Levy for General & Rural County Services on March 1, 2022 at 9:30 a.m. in the Board of Supervisors meeting room. All ayes. Motion carried.

Item 15: Disc/Action Re: Budget Workshop

Item 16: Other Business

- Tietz asked that the American Rescue Plan fund recommendations be put on a Board agenda as departments, if approved would like to begin work on their projects.
- Hanson thanked Golightly for chairing the Assessor Budget meeting.
- Golightly said that there was good conversation and participation from Mayors and School Board Members.
- Chapman said that the annual reports from the Supervisor Committees are reviewed then go the Auditor’s Office. But, does the Board want to receive and file these reports during a regular meeting.
- Golightly said he has the map of where the Iron Man Race will go through Dallas County.
- Deardorff said that she will have labor contracts for the Board by the end of the month.

Item 17: Motion to Adjourn - Motion by Golightly and seconded by Chapman to adjourn the meeting at 11:15 a.m. All ayes. Motion carried.

Julia Helm, Dallas County Auditor

Mark A. Hanson, Chairman